

DATE: April 7, 2005

TO: CITY CLERK

FROM: AIDS Project El Paso  
Tony Munoz

CITY CLERK DEPT.  
05 APR 18 PM 3:14

Telephone No.  
(8:00 AM – 5:00 PM)

Please place the following item on the **CONSENT** Agenda for the Council Meeting of:

April 26, 2005

Item should read as follows:

AIDS Project El Paso to hold a run / walk on May 7, 2005 from 8:00 a.m. to 9:00 a.m.  
Route: Start at the corner of Cincinnati and Stanton to Kansas, turn right on Kansas to  
Rim, turn left on Rim to Robinson, turn left on Robinson to Piedmont, turn right on  
Piedmont to La Cruz, turn left on La Cruz and proceed to O'Keefe, turn left on O'Keefe  
to McKelligon, turn left on McKelligon to Stanton, turn right on Stanton and finish at  
Cincinnati. Approximately 300 persons will take part and 100 spectators are anticipated.  
This request includes permission to use amplification (1 microphone and 2 speakers).  
(District 1) [Tony Munoz]  
SPECIAL INSTRUCTIONS:

PERMIT #05-033

BUILDING PERMITS & INSPECTIONS USE Item No. \_\_\_\_\_

☒ POLICE DEPARTMENT

☒ FIRE DEPARTMENT

☒ SUN METRO

☒ PARKS DEPARTMENT

☒ ENGINEERING/TRAFFIC

☒ TXDOT

☒ STREET DEPARTMENT

☒ CIVIC CENTER

☒ COMPLETE

**CITY OF EL PASO, TEXAS**  
**DEPARTMENT HEAD'S SUMMARY REQUEST FOR COUNCIL ACTION (RCA)**

**DEPARTMENT:** BUILDING PERMITS & INSPECTIONS

**AGENDA DATE:** APRIL 26, 2005

**CONTACT PERSON/PHONE:** TONY MUNOZ /

**DISTRICT(S) AFFECTED:** 1

**SUBJECT:**

**APPROVE** a resolution / ordinance / lease to do what? **OR AUTHORIZE** the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

AIDS Project El Paso to hold a run / walk on May 7, 2005 from 8:00 a.m. to 9:00 a.m. Route: Start at the corner of Cincinnati and Stanton to Kansas, turn right on Kansas to Rim, turn left on Rim to Robinson, turn left on Robinson to Piedmont, turn right on Piedmont to La Cruz, turn left on La Cruz and proceed to O'Keefe, turn left on O'Keefe to McKelligon, turn left on McKelligon to Stanton, turn right on Stanton and finish at Cincinnati. Approximately 300 persons will take part and 100 spectators are anticipated. This request includes permission to use amplification (1 microphone and 2 speakers). (District 1) [Tony Munoz]

**BACKGROUND / DISCUSSION:**

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action?

The office of Building Permits & Inspections recommends approval for AIDS Project El Paso to hold a run/walk on May 7, 2005. The department has no objections with this event.

**PRIOR COUNCIL ACTION:**

Has the Council previously considered this item or a closely related one? If so, when?

N/A

**AMOUNT AND SOURCE OF FUNDING:**

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

N/A

**BOARD / COMMISSION ACTION:**

Enter appropriate comments or N/A

N/A

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**LEGAL:** (if required) \_\_\_\_\_ **FINANCE:** (if required) \_\_\_\_\_

**OTHER:** \_\_\_\_\_

(Example: if RCA is initiated by Purchasing, client department should sign also)

*Information copy to appropriate Deputy City Manager*

**APPROVED FOR AGENDA:**

**CITY MANAGER:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

REQUEST FOR TEMPORARY USE OF  
CITY STREETS, SIDEWALKS, AND OTHER PUBLIC PLACES

Fees: \$15.75 One event to take place on one day.

[36010119/404123]

\$21.00 Multiple permits for two or more similar events to take place on consecutive days. (Please note: a street may not be continuously blocked for more than 24 consecutive hours. If a multiple use permit is granted, the street must be cleared, cleaned and opened between the two separate uses.)

(Please type or print)

1. Applicant:

AIDS Project El Paso

(Person/Organization)

Contact Person:

Tony Munoz

Name

Street Number

City

State

Zip Code

Telephone No.

Between 8:00 AM - 5:00 PM

2. Type of Event:

Run/Walk

(Moving)

☐ Parade

☐ Demonstration

☒ Foot Race/Walk

☐ Bike Race

☐ Other: \_\_\_\_\_

(Stationary)

☐ Block party

☐ Bazaar

☐ Festival

☐ Sidewalk Sale

☐ Other: \_\_\_\_\_

3. Date of Event:

May 7, 2005

Total Time of Event:

from 8AM to 9AM  
(Time) (Time)

Time in which police traffic control services will be needed:

from 7:45AM to 9AM

This is the time in which police officers will be moving your event on the streets. This is the time for which you will be charged for police traffic control.

426

4. Approximate number of participants:

300 Persons N/A Vehicles N/A Animals N/A Other Specify: \_\_\_\_\_

\*Section 13.32.100 requires you to keep the parade route clean and free of animal excrement during the parade.

5. Approximate or anticipated number of spectators: 100

6. Purpose of Event: (i.e. fund-raiser, school activity, etc.)

Awareness Campaign 4 mile walk  
for the hope

If this is a fund-raiser and you estimate that you will raise over \$500, please list your Charitable Solicitation Permit number: \_\_\_\_\_

7. Proposed Route: (streets, parks, sidewalks to be used or blocked)

ATTACH A CLEAR AND SPECIFIC HAND DRAWN MAP

Start at corner of Cincinnati to Kansas, Right / Kansas to Rim  
Left, Rim to Robinson, Left Robinson to Piedmont  
Right Piedmont to Lacey Left Lacey to O'Keeffe Left O'Keeffe to  
Mekellison, Left, Mekellison to Stanton Right Finish at  
Location of assembly area, if separate or different: corner of Stanton  
& Cincinnati.

#### IMPORTANT INFORMATION REGARDING TRAFFIC CONTROL:

If traffic control will be provided by the El Paso Police Department for a moving event, you must submit a map of the route for the event. The Police Department will then prepare a traffic control plan along with an estimated cost for their services as provided in Section 13.32.110. You will be billed for the actual cost after the event.

If traffic control will not be provided by the El Paso Police Department, then you must submit a map and written traffic control plan to Building Permits & Inspections or the Engineering/Traffic Division, not less than seven days prior to the date of the event.

You will also be responsible for paying for and providing any barricades and signs. The barricading shall be manned and the barricading and signing shall comply with the provisions set forth in the State's

"Manual of Uniform Traffic Control Devices." Please feel free to contact the City's Engineering/Traffic Division, 6<sup>th</sup> Floor, 541-4050, for more information.

8. Amplification devices to be used: ☒ Yes ☐ No

Use permitted only between the hours of 7 a.m. and 10 p.m.

If amplification is being requested, number of and sound amplifying capacity of microphones, amplifiers and speakers proposed to be used. Also, state whether or not the purpose is advertising any goods, property, services, or entertainment, the primary purpose of which advertising is the making of a profit for a business.

Hand held Amplification / 1 microphone, 2  
speakers

Regarding the use of San Jacinto Plaza, amplification may only be used on the stage. If you wish to use this area, you must also contact the Parks and Recreation Department, 6<sup>th</sup> Floor, and reserve the stage. A fee is charged for the use of this area. Additionally, other ordinances may apply to or restrict the use of city-owned property, including parks.

9. Method of Street and Right-of-Way cleaning:

Volunteers will Pick up trash generated by  
event

Section 13.32.100 requires you to clean the streets, sidewalks, and other rights-of-way from all event litter and debris, including that left by spectators. In the event that you do not clean these areas, the City may perform such cleaning and you will be charged. You may also arrange in advance to have the Street Department perform the cleaning for a charge by filling out a separate request form and submitting it to Building Permits & Inspections Office no later than fourteen days prior to the date of the event.

**RELEASE:** In consideration of the permit for use of city streets, sidewalks, and other places held for public use, it is understood that the applicant(s) contained herein do hereby release and discharge the City, and its respective officers, directors, agents, and employees, jointly and severally, from any and all liability for illness, injuries and damages that may be suffered which arise out of or result from participation in this event.

Signature of Applicant

Date

For

(Organization/Sponsor, if any)

Please note: If the parade or temporary event is designed to be held by or for any person other than the applicant, the applicant shall attach a communication in writing from the person authorizing the applicant to apply for the permit.

\52009

Revised 07/2002

For Office Use Only

Event: AIDS PROJECT EL PASO RUN / WALK

\$15.75 Fee Paid: 0509601-1 04/06/2005 001 15

\$21.00

City Council Hearing: APRIL 26, 2005

Copy to:

☒ Police Department  
☒ Fire Department  
☒ Sun Metro  
☐ Parks Department

☒ Engineering-Traffic Div.  
☐ Highway Department  
☐ Street Department  
☐ Civic Center

Comments:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PERMIT

EVENT: AIDS PROJECT EL PASO RUN / WALK

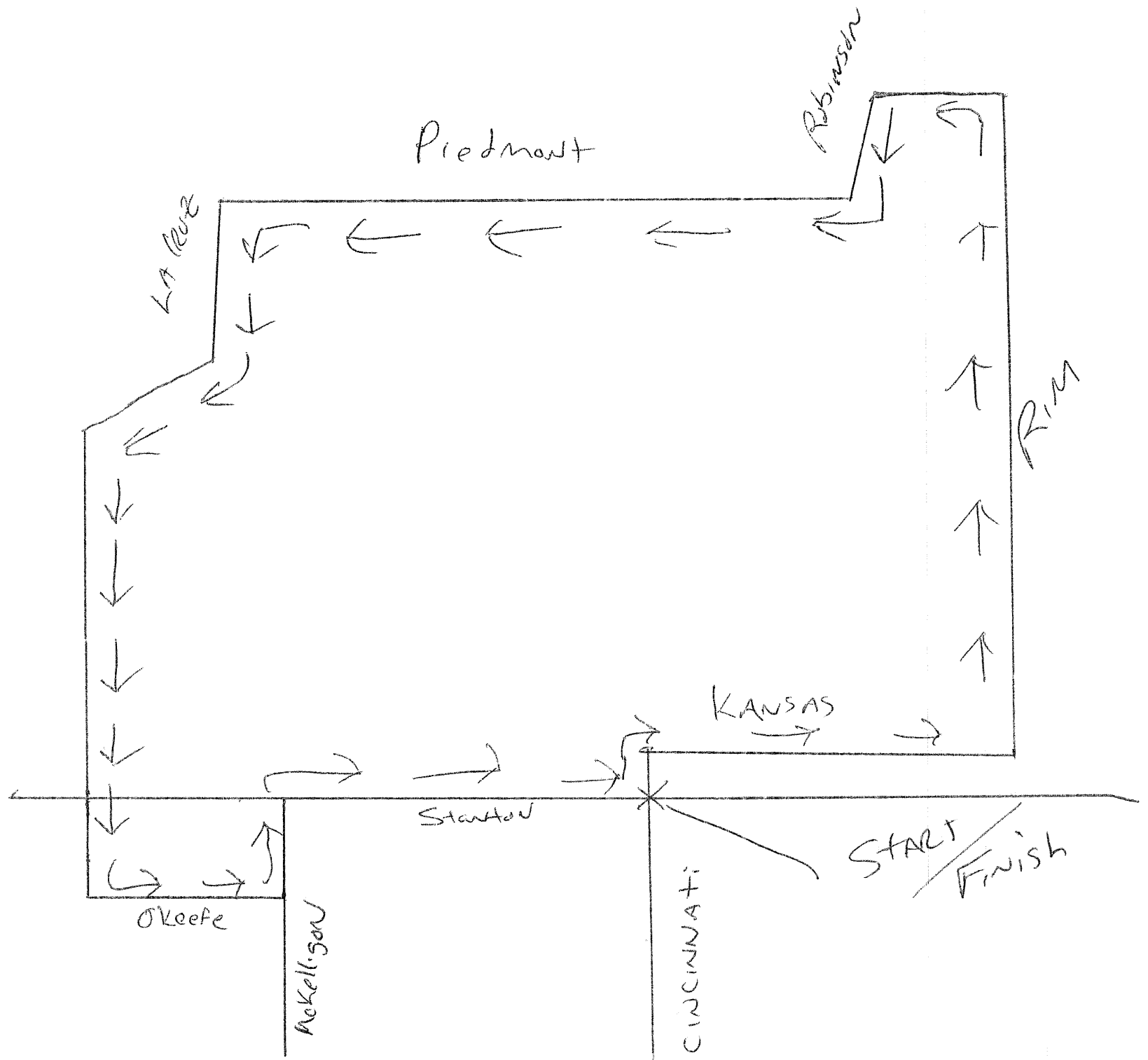
LOCATION CINCINNATI, KANSAS, RIM, ROBINSON, PIEDMONT, LA CRUZ,  
O'KEEFE, MCKELLIGON AND STANTON

DATE OF EVENT: MAY 7, 2005 FROM 8:00 A.M. TO 9:00 A.M.

City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: \_\_\_\_\_ Permit No.: \_\_\_\_\_

R. Alan Shubert, P.E.  
BUILDING PERMITS & INSPECTIONS DIRECTOR



## **COURSE DIRECTIONS**

- CINCINNATI TO KANSAS, TURN RIGHT**
- KANSAS TO RIM, TURN LEFT**
- RIM TO ROBINSON, TURN LEFT**
- ROBINSON TO PIEDMONT, TURN RIGHT**
- PIEDMONT TO LA CRUZ, TURN LEFT**
- LA CRUZ TO O'KEEFE, LEFT**
- O'KEEFE TO McKELLIGON, TURN ~~RIGHT~~ left**
- McKELLIGON TO STANTON, TURN RIGHT**
- FINISH AT CORNER OF STANTON AND CINCINNATI**





APR 11 2005 12:59PM CITY OF EL PASO

No.9041 P. 5

## For Office Use Only

Event: AIDS PROJECT EL PASO RUN / WALK\$15.75 Fee Paid: 0509601-1 04/06/2005 001 15  
\$21.00City Council Hearing: APRIL 26, 2005

## Copy to:

☒ Police Department☒ Fire Department *MRC*☒ Sun Metro☐ Parks Department☒ Engineering-Traffic Div.☐ Highway Department☐ Street Department☐ Civic Center

## Comments:

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PERMITEVENT: AIDS PROJECT EL PASO RUN / WALKLOCATION CINCINNATI, KANSAS, RIM, ROBINSON, PIEDMONT, I.A CRUZ,  
O'KEEFE, MCKELLIGON AND STANTONDATE OF EVENT: MAY 7, 2005 FROM 8:00 A.M. TO 9:00 A.M.City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: \_\_\_\_\_ Permit No.: \_\_\_\_\_

R. Alan Shubert, P.E.  
BUILDING PERMITS & INSPECTIONS DIRECTOR



## For Office Use Only

Event: AIDS PROJECT EL PASO RUN / WALK\$15.75 Fee Paid: 0509601-1 04/06/2005 001 15

\$21.00

City Council Hearing: APRIL 26, 2005

## Copy to:

☒ Police Department  
☒ Fire Department  
☒ Sun Metro  
☐ Parks Department

☒ Engineering-Traffic Div.  
☐ Highway Department  
☐ Street Department  
☐ Civic Center

## Comments:

Sun Metro has no objection to  
this event.  
D. Lynn 4/7/05

PERMITEVENT: AIDS PROJECT EL PASO RUN / WALKLOCATION CINCINNATI, KANSAS, RIM, ROBINSON, PIEDMONT, LA CRUZ,  
O'KEEFE, MCKELLIGON AND STANTONDATE OF EVENT: MAY 7, 2005 FROM 8:00 A.M. TO 9:00 A.M.City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: \_\_\_\_\_ Permit No.: \_\_\_\_\_

R. Alan Shubert, P.E.  
BUILDING PERMITS & INSPECTIONS DIRECTOR

## For Office Use Only

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\$21.00City Council Hearing: APRIL 26, 2005

Copy to:

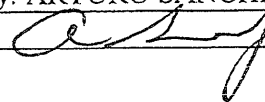
☒ Police Department  
☒ Fire Department  
☒ Sun Metro  
☐ Parks Department

☒ Engineering-Traffic Div.  
☐ Highway Department  
☐ Street Department  
☐ Civic Center

Comments:

TRAFFIC HAS NO OBJECTIONS TO PROPOSED EVENT.  
TRAFFIC CONTROL AS PER SUBMITTED PLAN.

By: ARTURO SANCHEZ (April 11, 2005)

 11 April 05PERMITEVENT: AIDS PROJECT EL PASO RUN / WALKLOCATION CINCINNATI, KANSAS, RIM, ROBINSON, PIEDMONT, LA CRUZ,  
O'KEEFE, MCKELLIGON AND STANTONDATE OF EVENT: MAY 7, 2005 FROM 8:00 A.M. TO 9:00 A.M.City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: \_\_\_\_\_ Permit No.: \_\_\_\_\_

R. Alan Shubert, P.E.  
BUILDING PERMITS & INSPECTIONS DIRECTOR



## For Office Use Only

Event: AIDS Project El Paso Run/Walk\$15.75 ☐ Fee Paid: 0509601-1 04/06/2005 001 15  
\$21.00 ☐ DateCity Council Hearing: April 26, 2005  
Date

## Copy To:

☒ Police Department  
☒ Fire Department  
☒ Sun Metro  
☐ Parks Department☒ Engineering - Traffic Div.  
☐ Highway Department  
☐ Street Department

## Comments:

The El Paso Police Department has no objections with this event.The Department will police the event with 16 officers and 16 vehicles.Estimated cost to city: \$319.50 Estimated cost to applicant: \$880.50PR 05-033PERMITEVENT: AIDS Project El Paso Run/WalkLOCATION: Cincinnati, Kansas, Rim, Robinson, Piedmont, La Cruz, O'Keefe, McKelligon and StantonDATE OF EVENT: May 7, 2005 from 8:00 a.m. to 9:00 a.m.CITY COUNCIL ACTION: Approve Disapprove Approve w/ Mod

Date Permit Issued: \_\_\_\_\_ Permit No.: \_\_\_\_\_

\_\_\_\_\_  
Building Permits & Inspections Director

JOE WARDY  
MAYOR

JOYCE WILSON  
CITY MANAGER



R. ALAN SHUBERT, P.E.  
DIRECTOR

April 18, 2005

**BUILDING PERMITS &  
INSPECTIONS DEPARTMENT**

**CITY COUNCIL**

SUSAN AUSTIN  
DISTRICT NO. 1

ROBERT A. CUSHING, JR.  
DISTRICT NO. 2

JOSE ALEXANDRO LOZANO  
DISTRICT NO. 3

JOHN F. COOK  
DISTRICT NO. 4

PRESI ORTEGA  
DISTRICT NO. 5

PAUL J. ESCOBAR  
DISTRICT NO. 6

VIVIAN ROJAS  
DISTRICT NO. 7

ANTHONY W. COBOS  
DISTRICT NO. 8

AIDS Project El Paso  
Tony Munoz  
P.O. Box 13242  
El Paso, TX 79913

**FROM:** Building Permits & Inspections  
**SUBJECT:** Application for use of City Streets/Sidewalks (in connection with a Parade, Walk, Run, etc.)

This is only a recommendation from Building Permits & Inspections to the Mayor and Council. They will make the final determination at the City Council Meeting on April 26, 2005 at 9:00 a.m. We recommend a representative be present to answer to answer any questions that City Council may have.

**REQUEST:**

AIDS Project El Paso to hold a run / walk on May 7, 2005 from 8:00 a.m. to 9:00 a.m. Route: Start at the corner of Cincinnati and Stanton to Kansas, turn right on Kansas to Rim, turn left on Rim to Robinson, turn left on Robinson to Piedmont, turn right on Piedmont to La Cruz, turn left on La Cruz and proceed to O'Keefe, turn left on O'Keefe to McKelligon, turn left on McKelligon to Stanton, turn right on Stanton and finish at Cincinnati. Approximately 300 persons will take part and 100 spectators are anticipated. This request includes permission to use amplification (1 microphone and 2 speakers). (District 1) [Tony Munoz] Permit # 05-033

**RESPONSES:**

No objections from Fire, Sun Metro and Traffic/Engineering. The El Paso Police Department has no objections with this event. The Department will police the event with 16 officers and 16 vehicles. Estimated cost to city: \$319.50 Estimated cost to applicant: \$880.50. The office of Building Permits & Inspections recommends approval.

A handwritten signature in black ink, appearing to read "R. Alan Shubert".

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R. ALAN SHUBERT, P.E.  
BUILDING PERMITS & INSPECTIONS DIRECTOR

#2 Civic Center Plaza, 5<sup>TH</sup> Floor, El Paso, Texas 79901  
915.541.4557 Telephone • 915.541.4814 Fax • [www.elpasotexas.gov](http://www.elpasotexas.gov)